



TOWN OF DOVER

MAYOR AND BOARD OF ALDERMEN

CAUCUS MEETING MINUTES MARCH 27, 2018 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, Camacho and Mayor Dodd

Absent: Alderman O'Connor

Also present were Administrator Donald Travisano, Attorney Lisa Thompson and Acting Municipal Clerk Tara Pettoni.

Acting Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

PRESENTATION—John Antola from FM Global attended the Town meeting to present the Town with a plaque and a grant.

Jacqueline Espinoza from Jersey Central Power & Light (JCP&L) attended the Town meeting to introduce herself to the Mayor and Board of Aldermen. Jacqueline is Dover's new representative for JCP&L.

MUNICIPAL CORRESPONDENCE:

1. Received from NJ League of Municipalities—Weekly Update—March 16, 2018
2. Received from NJ League of Municipalities—Weekly Update—March 23, 2018
3. Received from the NJDEP—RGGI Information Session on March 29, 2018
4. Received from the Morris County Prosecutor's Office—Public Meeting on Tuesday, April 17th

CONSENT AGENDA

1. Resolution Approving Taxis
2. Resolution Approving Raffle License—Dover High School Band Booster
3. Resolution Approving Social/Athletic Club License—Club Colombia & Casa Puerto Rico Inc.
4. Resolution Appointing Richard Cloughley to OEM Coordinator
5. Resolution Approving the Submission and Execution of a Grant Application for the FM Global Fire Prevention Grant

ORDINANCE(S) FOR SECOND READING

1. Ordinance No. 03-2018 – Calendar Year 2018 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)—Alderswoman Romaine

RESOLUTIONS

1. Resolution Authorizing the Issuance of Bond Anticipation Notes
2. Resolution Approving Bills List
3. Resolution Approving the Minutes for the March 13, 2018 Caucus & Regular

**REGULAR MEETING MINUTES
MARCH 27, 2018**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, Camacho and Mayor Dodd

Absent: Alderman O'Connor

Also present were Administrator Donald Travisano, Attorney Lisa Thompson and Acting Municipal Clerk Tara Pettoni.

Acting Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

CONSENT AGENDA:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

CITY LIMO & TAXI, INC.

2011 HYUNDAI	H064173	OT320A	TAXI #51
2007 TOYOTA	S031810	OL2383K	LIMO #053

AXELS EXPRESS LIMO & TAXI

2003 CHRYSLER	R323052	OL2379K	LIMO #055
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ELITE LIMO AND TAXI SERVICES LLC

2013 TOYOTA	S340532	OT308A	TAXI #16
2009 DODGE	R572292	OT4527	TAXI #22
2014 DODGE	R104306	OT4526	TAXI #23
2012 DODGE	R213817	OT4533	TAXI #19
2009 LINCOLN	X606045	OL1422K	LIMO #038

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING A
RAFFLE LICENSE**

WHEREAS, the below listed organization has applied for a Raffle/Bingo License; and

WHEREAS, such licenses have been reviewed by the appropriate departments and found to meet with all of the

requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

Dover High School Band Booster
To be held April 14, 2018 through May 12, 2018
(50/50 Raffle Off-Premise)
RL #1073

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER FOR THE RENEWAL OF A SOCIAL AND ATHLETIC CLUB LICENSE

WHEREAS, any person or group of persons, association or corporation, which meets for the purpose of promoting athletic sports, contests, exhibitions, classes or gymnasium; and

WHEREAS, any person or group of persons, association or corporation which owns, leases, operates or controls premises for the purpose of social intercourse and entertainment; excluding organizations of state or national scope and religious organizations; and

WHEREAS, the appropriate fees have been received with the renewal applications;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following Social and Athletic License are hereby approved:

Club Colombia
11 E. Blackwell Street, Dover, NJ 07801

Casa Puerto Rico, Inc.
50 W. Blackwell Street, Dover, NJ 07801

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING RICHARD CLOUGHLEY AS OEM COORDINATOR

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that Richard Cloughley is appointed as OEM Coordinator for a three (3) year term ending December 31, 2020.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AUTHORIZING THE APPROPRIATE TOWN OFFICIALS TO APPLY FOR, EXECUTE AND ACCEPT THE FM GLOBAL FIRE PREVENTION GRANT

WHEREAS, the Town of Dover is in receipt of notification of the approval of an FM Global Fire Prevention Grant towards the purchase of a digital camera with accessories; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover authorize the appropriate Town officials to sign the necessary grant agreements as follows:

1. FM Global Fire Prevention Grant – Amount \$1,500.00 – Towards the purchase of a digital camera with accessories

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, Camacho & Mayor Dodd
Nays: None **Absent: Alderman O'Connor** **Abstained: None**

ORDINANCE FOR SECOND READING:

ORDINANCE NO. 03-2018
CALENDAR YEAR 2018

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A
CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15A provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover in the County of Morris finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Board of Aldermen hereby determines that a 3.5% increase in the budget for said year, amounting to \$646,035 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Board of Aldermen hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years, now, therefore,

BE IT ORDAINED by the Mayor and the Board of Alderman of the Town of Dover, in the County of Morris, a majority of full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Town of Dover shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5% amounting to \$646,035 and that the CY 2018 municipal budget for the Town of Dover be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, Camacho & Mayor Dodd
Nays: None **Absent: Alderman O'Connor** **Abstained: None**

RESOLUTIONS:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$30,650,000 BOND ANTICIPATION NOTES OF THE
TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY

BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:

Pursuant to a bond ordinance of the Town of Dover (the "Town") entitled: "Bond ordinance providing for the improvement of the Meridia Transit Plaza in and by the Town of Dover, in the County of Morris, New Jersey, appropriating \$2,000,000 therefor and authorizing the issuance of \$1,900,000 bonds or notes of the Town for financing such appropriation", finally

adopted on July 12, 2016 (#17-2016), bond anticipation notes of the Town in a principal amount not exceeding \$1,900,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Pursuant to a bond ordinance of the Town entitled: “Bond ordinance appropriating \$3,000,000, and authorizing the issuance of \$2,900,000 bonds or notes of the Town, for various improvements or purposes authorized to be undertaken by the Town of Dover, in the County of Morris, New Jersey, for the Water Supply and Distribution of the Town”, finally adopted on May 9, 2017 (#8-2017), bond anticipation notes of the Town in a principal amount not exceeding \$2,900,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Pursuant to a bond ordinance of the Town entitled: “Bond ordinance appropriating \$3,000,000, and authorizing the issuance of \$2,850,000 bonds or notes of the Town, for various improvements or purposes authorized to be undertaken by the Town of Dover, in the County of Morris, New Jersey”, finally adopted on May 9, 2017 (#9-2017), bond anticipation notes of the Town in a principal amount not exceeding \$2,850,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Pursuant to a bond ordinance of the Town entitled: “Bond ordinance of the Town of Dover, in the County of Morris, New Jersey, providing for financial assistance to Meridia Transit Plaza Urban Renewal, Dover, LLC, Meridia Campus Center Urban Renewal, Dover, LLC, and Meridia Gateway Urban Renewal, Dover, LLC, each affiliates of Capodagli Property Company, LLC, the redeveloper with respect to and in connection with the scattered plaza redevelopment plan, appropriating \$8,000,000 therefor and authorizing the issuance of \$8,000,000 bonds or notes of the Town for financing such appropriation”, finally adopted on May 9, 2017 10-2017), bond anticipation notes of the Town in a principal amount not exceeding \$8,000,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Pursuant to a bond ordinance of the Town entitled: “Bond ordinance providing for the acquisition, renovation and improvement of the Berkeley College building and property in and by the Town of Dover, in the County of Morris, New Jersey, in order to provide new Town Hall facilities, appropriating \$16,000,000 therefor and authorizing the issuance of \$15,000,000 bonds or notes of the Town for financing such appropriation”, finally adopted on February 27, 2018 (#01-2018), bond anticipation notes of the Town in a principal amount not exceeding \$15,000,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

All bond anticipation notes (the “notes”) issued hereunder shall mature at such times as may be determined by the treasurer, the chief financial officer or the acting chief financial officer of the Town (the “Chief Financial Officer”), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer and shall be signed and sealed by officials and officers of the Town in any manner permitted by N.J.S.A. §40A:2-25. The Chief Financial Officer shall determine all matters in connection with the notes issued hereunder, and the Chief Financial Officer’s signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8 and N.J.S.A. §40A:12A-37(f). The Chief Financial Officer is hereby authorized to sell part or all of the notes at not less than par from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price. The Chief Financial Officer is directed to report in writing to the governing body of the Town at the meeting next succeeding the date when any sale or delivery of the notes hereunder is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Any note issued pursuant to this resolution shall be a general obligation of the Town, and the Town’s faith and credit are hereby pledged to the punctual payment of the principal of and interest on the notes and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

The Chief Financial Officer is hereby authorized and directed to do all other matters necessary, useful, convenient or desirable to accomplish the delivery of the notes to the purchasers thereof as promptly as possible, including (i) the preparation, execution and dissemination of a Preliminary Official Statement and Final Official Statement with respect to the notes, (ii) preparation, distribution and publication, if necessary, of a Notice of Sale with respect to the notes, (iii) execution of a Continuing Disclosure Undertaking, with respect to the notes in accordance with Rule 15c2-12 promulgated by the Securities and Exchange Commission and (iv) execution of an arbitrage and use of proceeds certificate certifying that, among other things, the Town, to the extent it is empowered and allowed under applicable law, will do and perform all

acts and things necessary or desirable to assure that interest paid on the notes is not included in gross income under Section 103 of the Internal Revenue Code of 1986, as amended.

All action heretofore taken by Town officials and professionals with regard to the sale and award of the notes is hereby ratified, confirmed, adopted and approved.

This resolution shall take effect immediately.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, Camacho & Mayor Dodd
Nays: None Absent: Alderman O'Connor Abstained: None**

BILLS LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$36,928.14
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$1,260,927.91
GENERAL CAPITAL ACCT claims in the amount of:	\$849,167.96
WATER UTILITY RESERVE ACCT claims in the amount of:	\$2,259.70
WATER UTILITY ACCT claims in the amount of:	\$35,266.71
WATER CAPITAL ACCT claims in the amount of:	\$0.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$193.69
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$23,246.42

COAH TRUST ACCT claims in the amount of: \$0.00

TOTAL CLAIMS TO BE PAID \$2,207,990.53

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of: \$0.00

CURRENT APPROPRIATIONS ACCT claims in the amount of: \$25.00

GENERAL CAPITAL ACCT claims in the amount of: \$240,000.00

WATER UTILITY OPERATING claims in the amount of:

TOTAL CLAIMS PAID **\$240,025.00**

TOTAL BILL LIST RESOLUTION **\$2,448,015.53**

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald & Toth
Nays: None **Absent: Alderman O'Connor** **Abstained: Alderman Camacho & Mayor Dodd**

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES

WHEREAS, in accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

March 13, 2018 – Caucus & Regular

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Camacho passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Toth, Camacho & Mayor Dodd
Nays: None **Absent: Alderman O'Connor** **Abstained: Alderman MacDonald**

Mayor Dodd opened the meeting to the public.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public and asked for a motion to adjourn.

Mayor Dodd made the motion to adjourn at 7:10 PM and Alderwoman Romaine the motion and duly seconded and passed it by the following voice vote.

Respectfully submitted,

Tara Pettoni, Acting Municipal Clerk